

AY2023 Fall Semester SECOND Program Application Information

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1. Overview of the Program

The SECOND (SELF CONFIRMATION and Development) program is designed to offer domestic and international students conducting a field study in small groups in Southeast Asia for approximately 10 days. The focal areas of learning in this program are as follows:

- 1) To increase communication and team building skills in Japanese and English through intensive group work and research activities in intercultural settings.
 - 2) To demonstrate ability to act autonomously.
 - 3) To develop abilities to learn from experience in intercultural contexts.
 - 4) To enhance cultural sensitivity and resilience to stress involved in intercultural experience.
- The practicum will be conducted in 2 countries, Malaysia and Thailand for approx. 10 days.

2. Program Details

The SECOND Program for the AY 2023 fall semester will be held as follows:

Course name	Intercultural Fieldwork II
Instructor	Assistant Professor FUDEUCHI Misa (EDLSC)
Implementation format	Pre- and post-program sessions on campus, field research activities
Fieldwork schedule	Group A: February 26 (Mon.) – March 7 (Thu.), 2024 Group B: February 27 (Tue.) – March 8 (Fri.), 2024 *Participants will split max. into 2 groups to conduct field research activities. Academic Office will allocate students into groups and the results will be informed on the screening results announcement *Students must attend to all classes including participant guidance session not only field work.
Course registration	The university will register the course for students as an AY 2023 fall semester subject. (automatic registration)
Credits	2 credits (Credit for this course will not be counted toward the maximum credit registration limit for the AY 2023 fall semester)
Grade	A+, A, B, C / F Grades will be released during the AY 2024 spring semester, before tuition fee payment deadline *Added on September 29 Course Registered and Graded as: AY 2023 Fall Semester course Grade Inquiries: Grade Inquiry Period for AY 2024 Spring Semester Courses
Language	E/J
No. of participants	Maximum of 72 students (Minimum of 5)

3. Application and Screening

Please note that if your application documents are incomplete, you will not be eligible for the screening process.

Eligibility	Students must meet the following conditions to apply: 1. Must be in their 1st to 3rd semester (Both domestic and international student). 2. Must have completed the following number of credits by the end of the previous semester: 2nd semester students: 14 credits or more / 3rd semester students: 28 credits or more
Application format	Apply through the online application form. https://forms.office.com/r/SK8cLbHHGT (Only open during application period) *Students need to submit the following in the applications survey, please prepare them in advance. -Essay of motive for application
Application period	September 21 (Thu.) – October 25 (Wed.), 2023 (14:00)
Screening	Participants will be selected based on the results of the document screening. Emphasis is placed on the participant's reason for participation. An interview may be required in some cases.
Announcement of screening results	Announced Nov. 10 (Fri.), 2023 via Action Required message on Campus Terminal



4. Overview of Course Schedule

Sessions / Field research	Date / Period / Format	Details
Participant guidance session 1	November 15 (Wed.), 2023 5th period *online	Guidance session, insurance, immunization *Students participating in FIRST program should attend pre-program class for FIRST program this day. The contents of SECOND participate guidance session will be shared later.
Risk management session	January 17 (Wed.), 2024 5th period *online	Risk management orientation
Participant guidance session 2	January 24 (Wed.), 2024 5th period *In-person	Orientation, setting learning objectives
Pre-program classes 1, 2	February 20 (Tue.), 2024 10:30-12:10, 13:10-14:50 *In-person	Introduction to intercultural learning
Pre-program classes 3, 4	February 21 (Wed.), 2024 10:30-12:10, 13:10-14:50 *In-person	Research topic and questions
Pre-program classes 5, 6	February 22 (Thu.), 2024 10:30-12:10, 13:10-16:00 *In-person	Research methods and tools 15:00-16:00 Pre-departure guidance
Field research	Group A: February 26 (Mon.) – March 7 (Thu.), 2024 Group B: February 27 (Tue.) – March 8 (Fri.), 2024	Field activities, Group presentations on the results of field research and reflection discussions
post-program classes	March 12 (Tue.), 2024 10:30-12:10 *online	Comprehensive reflection on experience

* Classroom information and Zoom ID will be notified before the session. In-person sessions will not be broadcast.

◎Field research schedule (anticipated)

Day	Itinerary
Day 1	<u>Travel from Japan (Fukuoka Airport) to Kuala Lumpur by air</u> *Participants need to move to departure airport by themselves Stay in Kuala Lumpur
Day 2	Class1 (In-person), Destination A will be decided by lottery Travel from Kuala Lumpur to Destination A by land Stay in Destination A
Day 3	Field work in Destination A / Stay in Destination A
Day 4	Travel from Destination A to Penang by land Class 2 (In-person); Stay in Penang
Day 5	<u>Travel from Penang to Bangkok by air</u> Stay in Bangkok
Day 6	Destination B will be decided by lottery Travel from Bangkok to Destination B by land Field work after arrival / Stay in Destination B
Day 7	Field work in Destination B / Stay in Destination B
Day 8	Travel from Destination B to Bangkok by land Class 3 (Online), Stay in Bangkok
Day 9	Visit partner university; presentation preparation; gathering with Alumni Stay in Bangkok
Day 10	Class 4 (In-person) / <u>Travel from Bangkok to Japan by air</u>
Day 11	<u>Arrive at Japan (Fukuoka Airport)</u>

* Participants are responsible for arranging their own travel between Beppu and Fukuoka Airport. (Participants will meet up and disband at departure/arrival airport.)

* Meeting time at Fukuoka Airport will be around 8:00 a.m.

* Participants are responsible for arranging their own on-site travel for field research.

* Participants are responsible for arranging their own accommodation in the destination country. Details will be informed at pre-program sessions.

5. Terms and Conditions

(1) Costs

Program participants are responsible for paying the entire program fee.

Program fee	Approximately 150,000 JPY (The Academic Office will inform participants of the exact of amount when announcing the screening results)
Payment deadline	November 29 (Wed.), 2023 (15:00)
Submission deadline for proof of payment (Online survey)	November 29 (Wed.), 2023 (16:30)
<p>※Information regarding payment procedures and submission procedures for the proof of payment will be announced together with the screening results.</p> <p>※If participants fail to submit online survey for their proof of payment by the submission deadline, they will not be allowed to participate in the program. In such cases, the university will act in accordance with the guidelines set forth in Section 6. Disclaimers and Notices.</p>	

◎Breakdown of program fees.

Included in the package tour	Not included in the package tour (Paid by participants)
Training fees Flight tickets (Japan → Kuala Lumpur) Flight tickets (Penang→ Bangkok) Flight tickets (Bangkok → Japan) 1 SIM card for each group Risk management system fee	Transportation and accommodation fees not included in the left column (approximately 60,000 JPY) Overseas travel insurance Transportation fees between airport in Tokyo and the student's home Food and other personal expenses Equipment, photocopy fees, etc. for research activities Visa fees (if applicable) Immunization fees (optional) *Additional costs may be incurred.

(2) Required procedures for participants

•Passport

Students who have a passport should submit the photo data in the application survey. Students who don't have a valid passport should begin application procedures as soon as possible to ensure they receive their passport by the end of May. Students are responsible for obtaining their own passports. If a student is unable to obtain a passport, they will not be able to take the course. Students will be responsible for reimbursing the university for any and all expenses incurred up to the point of cancellation. Cancellation fees and grades will be handled following the guidelines set forth in Section 6. Disclaimers and Notices, Items Common to All Programs. If a student's passport is set to expire in the near future, they may not be able to enter one or more of the 2 countries depending on the expiration date. If the remaining validity period of student's passport is less than the period specified for each destination country, student will not be allowed to enter that country(s). Students should check this information themselves and renew their passports beforehand if necessary.

•Visa

A visa may be required depending on the participant's nationality. Students must research their individual visa requirements themselves beforehand. Students are responsible for applying for required visas independently. If a student is unable to obtain the required visa(s), they will not be able to take the course. Students will be responsible for reimbursing the university for any and all expenses incurred up to the point of cancellation. Cancellation fees and grades will be handled following the guidelines set forth in Section 6. Disclaimers and Notices. Students must also ensure they apply for a re-entry permit for re-entering Japan if necessary.

◎Visa requirements for destination countries as of May 1 2022

Destination country / Nationality	Japan / Korea / Thailand / Vietnam / Indonesia / Philippines	China / India / Bangladesh / Uzbekistan / Sri Lanka / Myanmar
Visa requirements for Malaysia	Not required	Required / YOU MUST APPLY FOR VISA ON YOUR OWN Visa application fee: depends on nationality
Visa requirements for Thailand	Not required	Required / YOU MUST APPLY FOR VISA ON YOUR OWN Visa application fee: 4,500JPY

•Insurance

Participants must be covered by the university's designated overseas travel insurance and risk management regardless of whether they are already covered by their own insurance. Further details regarding insurance will be explained at the participant guidance session.

•Pledge

Participants must sign and submit a "Requirements for Program Participation (Pledge)". Participants must acknowledge the conditions listed on the form before participating in the program. Participants will be informed of the deadline and submission method upon acceptance to the program.

•Immunizations

The types of immunizations and the required level will be introduced at the participant guidance session. Immunizations are not a requirement so students must determine whether or not to receive immunizations after taking into account information such as recommendation levels. Students who would like to receive immunizations should go to the APU Health Clinic for further

assistance.

6. Disclaimers and Notices

(1) Important point for participants in Off-Campus Study Programs

Please be sure to confirm the attachment “Items Common to All Programs”

(2) COVID-19 Vaccination & PCR Tests

-From the AY2023, students are not required to be vaccinated against COVID-19 or to take a PCR/antigen test before departure in order to participate in Off-campus Study Programs.

-However, participants must adhere to any requirements regarding vaccination or submitting proof of a negative test result if stipulated by the destination country or institution. Students who do not adhere to such requirements will have their participation in the program cancelled. Furthermore, students must cover any program costs incurred until that point.

*At the time of publication of this application information, Japanese passport holders are not required to submit any vaccination certificate or negative results of COVID-19 test for travel to Malaysia and Thailand. Please confirm the requirement on your own if your passport was issued by the country other than Japan.

(3) Cancellation of Dispatch

-The university may decide to cancel the program's dispatch depending on the current situation; for example, due to the spread of infectious diseases, the social climate, and circumstances at the host institution. (Please refer to “4. Program Cancellation or Change of Program Contents, Cancellation of Participation” in the attached “Items Common to All Programs”)

-In the event of cancellation or interruption of the dispatch, or change of content, participating students may not make a claim against the University or host institution for any expenses incurred as a result of cancellation. Students will be responsible for any cancellation fees incurred.

-In the event of cancellation, grades and credits will not be awarded even if the program has already begun.

(4) Risk Management & Health Monitoring During the Program

Participants can choose whether they wear a mask, but if wearing a mask is required by the host institution, then participants must adhere to these rules. Furthermore, during the program students will have to study in an environment that is different from their daily life while staying overnight at the program destination. Therefore, students are asked to take responsibility for risk management and monitoring their health as they would during the COVID-19 pandemic.

(5) Attitude

-Your own attitude and effort will greatly influence whether you will benefit from the program. This requires you to have the flexibility to accept other cultures overseas and to learn proactively. Please determine your own goals for participating in the program. Attendance in all pre-and post-program sessions and guidance sessions is required. We will not accept absences without prior notice. Absences without prior notice, may result in your removal from the program and receiving "F" grade.

-Please also make sure to meet deadlines for submitting documents and other assignments. During the program, you will be expected to follow the rules of the university. In addition to the rules listed in the “Requirements for Program Participation (Pledge),” students are prohibited from drinking alcohol, driving cars or motorcycles, and engaging in leisure sports. Please follow the regulations and instructions of the accommodation facilities.

7. Q&A

I have registered the maximum number credits for AY 2023 Fall Semester. Can I still apply for the SECOND program?

→ Yes, you can apply. The credits granted under this program are not included in the maximum number of credits for the semester.

Can I meet at the airport in Kuala Lumpur / leave at the airport in Bangkok?

→ No, it is not allowed. Meeting and disband points will take place only at the airports in Japan as stated in this application information.

8. Contact

Academic Office Building-B Ground Floor

Email: first@apu.ac.jp

SECOND program team: Mizobe (Ms.), Hashizume (Ms.), Yoshioka (Ms.)

Items Common to All Programs

1. Visa

It is the student's responsibility to verify the visa(s) that will be required from departure through return home and then to apply. The visa(s) required will differ depending on the student's nationality, the country/region of dispatch, and the length of stay. Students should check the website for each embassy to confirm the visa required (including transit visas) and the documents required. Further, because visa application requirements can change without notice, please be sure you have the most recent information in hand. For those getting a "Visa On Arrival" (also: "On-Arrival Visa"), according to the regulations of the country issuing the visa, generally speaking such visas are not recognized except in cases when a visa cannot be obtained prior to traveling.

In the unlikely event that you are unable to obtain your visa, your dispatch/study abroad program will be canceled. Also, the dispatch/start date of your study abroad program will not be changed.

In that event, the participant will bear the cost of any cancellation fees. Cancellation fees to be borne and grades will be handled in accordance with the " Disclaimers and Notices ".

[International Students Only]

International students should review the renewal date for their Japanese residence permit and permission for reentry in addition to the visa requirements for the country where their program will be run. If there is anything you don't understand regarding the renewal date for your residence permit or permission for reentry, please check with the Student Office.

Note: Depending on the program, there are cases when your visa application will be handled by an agency. Please confirm the details with the program coordinator.

2. Insurance

Including cases where students have already individually taken out an insurance policy, program participants must take out domestic and overseas travel insurance as designated by APU and the host institution, join the Risk Management System, and so on. Details on taking out these insurance policies will be provided in the pre-program classes and at the guidance session for participants.

3. Vaccinations

The APU Health Clinic will provide information on the types of vaccinations it recommends at the pre-program classes and the guidance session for participants. Because the vaccinations recommended by the Health Clinic are not mandatory, each student should decide for themselves about whether to get the vaccination(s) or not. Students wishing to get the vaccination(s) should contact the health clinic and make an appointment for themselves.

Please note that some vaccinations may be mandatory depending on the dispatch destination, so please follow the instructions given during the guidance session.

4. Program Cancellation or Change of Program Contents, Cancellation of Participation

① The Dean of Academic Affairs will make the decision to cancel student dispatch if the following conditions are met:

- 1) In the event the Ministry of Foreign Affairs' "Travel Advise" is level 2 or above for the country or region of dispatch. However, if a "Warning on Infectious Diseases" is issued due to the spread of a new disease, etc., a decision will be

made according to the situation.

2) In the event a program cannot be operated safely in view of social conditions.

2-1) When making the decision to cancel a program, we take into consideration the projection that any of the following will occur in the program destination: natural disasters; accidents; strikes; infectious disease; political unrest in the program country or region; disruptions to the normal operation of public transportation or medical services; war; terrorism; injury to, or sudden hospitalization of faculty coordinators; inadequate support for outgoing students from the host institution in the event of a crisis; or other unforeseen circumstances.

3) In the event a host institution decides to cancel acceptance of students from APU which involves overseas travel

② In the event any of the following apply, a participant's participation in a program may be cancelled even after the announcement of acceptance. Further, with the exception of Overseas Student Exchange Program, Double Degree Program, and Short-Term Summer/Winter Program, in the event a participant's participation in a program is cancelled, as a rule a grade of "F" will be assigned.

A) In the event a participant's course participation is judged inappropriate, taking into consideration the participant's behavior and attendance

B) In the event the participant becomes subject to disciplinary action after the announcement of screening results

C) In the event the designated overseas travel and accident insurance is not taken out, and/or in the event that university instructions concerning the submission of documents, attendance at required guidance sessions, etc. are not followed

D) In the event that the university determines study abroad is not suitable due to injury, illness, etc.

E) In the event of misconduct

F) In the event of other violations of the participant's duty as a student

③ The student will be required to pay for costs already incurred at the point in time when their program participation is canceled.

5. Withdrawal After the Announcement of Screening Results

The university undertakes screening on the assumption that, at the time of application, everyone who applies to a program wishes to participate. Therefore, as a general rule, withdrawal after the announcement of screening results is not permitted.

When applying, students should carefully review the program contents in advance and make their preparations assuming they will not withdraw. Furthermore, if a student fails to pay the cost set by the university by the deadline, this will be treated as a withdrawal. Please see Item "6. Cancellation Fees" below regarding cancellation fees. In the case of credit-granting programs, as a general rule, students who withdraw will be assigned a grade of "F".

6. Cancellation Fees

In cases where a participant is forced to withdraw after announcement of the screening results, the withdrawing student must pay costs incurred up until that point in time. The cancellation fee also includes bank fees (overseas wire fees, etc.).

In the case that the costs required by the program have already been remitted to the university, the cancellation fees will be deducted and the difference will be refunded.

The refund procedures require a certain amount of time.

7. Registration Plan

Students should thoroughly review their registration plan and number of credits to be earned through the program and confirm that this plan will not cause any problems with their registration plan for graduation. No special consideration will be given in the event that problems are identified after the screening results have been announced and also that an item listed in "**4. Program Cancellation or Change of Program Contents, Cancellation of Participation**" has arisen. Students should assume personal responsibility when applying to any program.

Note: It is not possible to participate multiple times in a program having the same lecture content.

If it is not clear whether or not the program you wish to apply for has the same content as a program you have already completed, please inquire with the Academic Office before applying.

8. Handling of Personal Information

Please refer to the pledge that will be sent to successful applicants for details.

9. On Participating in a Program

- ① Whether or not a program experience is rewarding depends greatly on the attitude and effort of the participants themselves. Participants need to have the flexibility to accept the different cultures found abroad and a positive attitude towards learning. Each participant should firmly set goals for participating in the program. Further, attendance at the guidance session and the pre-/post-classes held before and after dispatch is mandatory. Absences without notice are not permitted. Also, students should be sure to submit all documents and assignments by their deadlines.
- ② During program participation, participants should comply with the "Off-Campus Study Programs Requirements for Participation (Pledge)" and the "Risk Management Guidelines for Off-campus Study Programs Participants".

AY2023 Ritsumeikan Asia Pacific University Off-campus Study Programs

Requirements for Participation in Off-Campus Study Programs

1. Required Attitude

All participants in Ritsumeikan Asia Pacific University Off-campus Study Programs (hereinafter referred as to Programs) must abide by the following conditions.

- (1) Participants must understand the aim and the purpose of their chosen program, and should actively participate in the program and take their studies seriously.
- (2) Participants must conduct themselves in a dignified and honorable manner while maintaining the good name of Ritsumeikan Asia Pacific University (Hereinafter referred to as “APU”) and the host institution (Hereinafter referred to as “Host Institution”).
- (3) Participants must act in accordance with the regulations of APU, the rules of the Host Institution, Japanese law and the laws and regulations of the host country or region for the full duration of the program. Participants are also expected to follow all instructions from staff and faculty at both APU and the Host Institution
- (4) Participants must not protest in the case that he or she was commanded to cancel his or her participation in a program or commanded to return to Japan due to breach of ‘Requirements for Program Participation’.

2. Health Management

- (1) Participants will be responsible for their own personal health.
- (2) **[Overseas Student Exchange, Double Degree Program, Short Term Summer/Winter Program, and EXPLORE]** Participants are required to purchase overseas health and travel insurance designated by APU that covers the entire duration of their travel period, from the date of their departure from Japan until the date of their re-entry to Japan, regardless of the duration of the program. In addition, participants will also be required to enroll in Risk Management System that covers the period designated by APU including the period of the program.
[All other programs not listed above] Participants are required to purchase the university designated overseas health and travel insurance and Risk Management System **[for overseas programs]** and domestic travel insurance **[for domestic programs]** before departure.
- (3) Participants must inform APU if they have any pre-existing medical conditions.
- (4) Participants must submit “Off-campus Program Participants Self-report of Health Condition and necessary support in studies”.
- (5) Should a participant require hospitalization or medical treatment, the student must immediately inform APU and the host institution and follow staff and faculty instructions. The participant will be responsible for any medical expenses above that which is covered by their insurance.
- (6) Should the participant require emergency medical treatment or surgery at a time when it is impossible to obtain their permission (or that of his/her guarantor’s), the participant agrees to be treated according to the judgment of the staff and faculty members from APU, the ones from host institutions, or a doctor on site.
- (7) In the event that APU, Host Institution faculty, or Host Institution staff deem that the participant requires medical treatment, and the participant makes an independent decision to forgo said treatment, neither APU nor the Host Institution shall be held liable for any issues which may arise as a result.

3. Costs or Compensation

- (1) Necessary costs related to the program (program fee, accommodation fee, transportation fee, insurance, etc.) must be paid within the designated time frame.
- (2) Should a participant withdraw from the program, or become unable to join or continue with the program owing to injury, disciplinary action, or any other reason, the participant alone will be responsible for all costs incurred, including any costs that APU is required to pay to the host institution.
- (3) In the event that the program is cancelled or changed as a result of natural disasters; accidents; strikes; infectious disease; political unrest in the program country or region; disruptions to the normal operation of public transportation or medical services; war; terrorism; injury to, or sudden hospitalization of, faculty coordinators; or other unforeseen circumstances, the participant will not seek compensation from either APU or the Host Institution for any and all costs incurred. In this situation, as in term 3. (2), the participant will be responsible for all costs incurred.
- (4) Neither APU nor the Host Institution will be held financially or otherwise responsible for accidents, sickness, or death that occurs as a result of participant negligence which are beyond the control of either institution.
- (5) Participants will be responsible for any damage or theft of personal belongings, traffic accidents or criminal events that occur and are deemed to be beyond the control of both APU and the Host Institution.
- (6) Participants will be liable for compensation of any damages APU suffers as a result of their grave negligence or wrongful intention.
- (7) The parties involved with program administration such as APU, host universities and/or local institutions, do not represent or act as an agent for any accidents and damages brought by unlawful acts caused by third parties e.g. organizations, individuals, homestay families. Students are responsible for taking any legal action and other related matters. The parties involved with program administration such as APU, host universities and/or local institutions shall not be liable for these incidents.
- (8) **[Overseas Student Exchange, Double Degree Programs, Short Term Summer/Winter Program, and EXPLORE]** Any actions taking place outside the period which APU was notified of in advance, which will begin with the participants’ departure from Japan and end upon their re-entry to Japan, will be the participants’ sole responsibility. APU will not be responsible for participants’ actions outside of this period.

4. Immigration and Departure (Overseas programs only)

[Overseas Student Exchange, Double Degree Programs, Short Term Summer/Winter Program, and EXPLORE]

- (1) Participants will be required to submit a travel itinerary to APU in advance which covers the date from their departure from Japan to the date of their re-entry to Japan.
- (2) Participants must not make any changes to the itinerary previously submitted to APU without any reason. In the case of any changes, participants must submit their new itinerary to APU.

[All other programs not listed above]

- (1) Participants must not enter the relevant country individually before the start of their program.
- (2) Participants must return to Japan without delay after the program finishes. Participants are not authorized to extend their stay in the host country.
- (3) Notwithstanding Items (1) and (2), participants in the programs designated by APU must inform APU in advance of the date of departure from and arrival in Japan by following the instructions given in pre-departure guidance sessions and shall be responsible for reaching the site and returning to Japan by

themselves.

5. Submission of Pledge

Participants must agree and abide to all conditions listed above and submit the pledge which is signed by both the participant and his or her parent/guardian.

Haruaki Deguchi
President
Ritsumeikan Asia Pacific University

PLEDGE

As a participant in the program specified below, I hereby acknowledge that I have read and understood the application guidelines, syllabus, the attached "Requirements for Program Participation" and pledge to observe and carry out said requirements to the best of my ability. Furthermore, I consent to having my application documents and any other documents I submit containing personal information (name, gender, date of birth, other information provided to the university in relation to the program) handled within the university for administrative purposes and participation procedures, and to have it shared with third parties (host university/institution, travel agency, visa acquisition agency, insurance company, risk management support company, accommodation facility, related countries' (Japan, participant's home country, host country) embassies and government agencies).

To be completed by the applicant

Date _____
Signature by Student _____ * Use "Draw" to sign. (Please do not use "Type".)
Student ID Number _____
Program Name _____ (host university/institution: _____)
College (APM / APS / ST)
Year (1 / 2 / 3 / 4 / Other)
Zip Code _____
Address _____

* Please make sure the address you entered is correct before submitting.

To be completed by the applicant's guarantor

As the applicant's guarantor, I hereby acknowledge that the applicant has read and understood the application guidelines, syllabus, the attached "Requirements for Program Participation" and agree to take responsibility for any situations which may arise as a result of the applicant's failure to observe and carry out all of the aforementioned requirements. Furthermore, I hereby guarantee provision of funds for all expenses incurred by the applicant through participation in the program, up to an amount equivalent to the specified program cost.

Date _____
Signature by Parent/Guardian _____ * Use "Draw" to sign. (Please do not use "Type".)
Zip Code _____
Address _____

* Please make sure the address you entered is correct before submitting.

Telephone Number _____
Relationship with the student _____

* The above should be completed by a parent, a guarantor, etc.

【In any of the following cases, the pledge will be deemed null and void, and the student will be responsible for all fees incurred through participation in the program.】

- If the signatures provided in this form are not the originals of the respective applicant or guarantor, or if the handwriting in the applicant and guarantor sections is deemed to be that of the same person.
- If the guarantor section is completed by someone deemed unqualified as a guarantor, such as a friend or acquaintance.
- If required items are left blank in the applicant- or guarantor-entry sections.
- If any of the information provided is deemed false.