

AY 2023 Ritsumeikan University Intensive Summer Session Application Guidelines

●Note●

From AY 2015, the system for when students can apply to take classes at other universities in Japan and the number of credits received (including this program) has been revised. Following this change, the number of credits that can be earned at other universities and the application periods are as shown below. *See Undergraduate Academic Handbook, p. 187 – 198.

Program Name	Application Period	Program Period (Class Period)
Open University (Cancelled)	January	Spring Semester
Oita University Course Exchange	March – April	Spring Semester
“Oita Consortium Platform” Credit Exchange	March – April	Spring Semester
Ritsumeikan University Summer Session	May	Summer Session
It is possible to earn a maximum total of 6 credits through three courses from the above programs.		

✕If a student is found to have exceeded the limits after being approved for the program, their participation will be automatically cancelled.

1. Ritsumeikan University Intensive Summer Session Program

This is a program which allows students to register for Ritsumeikan University’s (below, RU) Intensive Summer Session Courses. The credits earned through RU’s Intensive Summer Session Courses can be transferred to APU. (However, credits for some courses cannot be transferred.)

All classes will be held on RU’s campuses.

2. Application Requirements

- Open to students in their 3rd – 6th semester In the AY 2023 spring semester. Accelerated graduation program students cannot join in their final semester. *This is because the results of the credit transfer will be reflected in the grade report when grades are announced in the AY 2023 fall semester (March 2024).
- Must be at or above the required grade level for the course you wish to take.
- If you wish to register for a course held in Japanese you must have the required Japanese proficiency level for studying at RU.
- Must not exceed the no. of credits permitted for transfer from other domestic universities, shown above.
- AY 2017 curriculum APS students must have already registered an Area of Study, or plan to register one in by Course Correction Period 2 in the AY 2023 spring semester.

3. Course Period

The RU Intensive Summer Session Program is held over two weeks. The courses and campus vary by week, so please check the details carefully.

- **Week 1 Course Period: Mon, August 28 – Sat, September 2**
- **Week 2 Course Period: Mon, September 4 – Sat, September 9**

4. Screening

Screening will be carried out based on the content of your application, grades, etc. at the time of application. If a course reaches capacity, you may not be able to register for it.

5. Notes and Warnings when Applying

- (1) Students may register for one course during each course period, a total of two courses. (Ex: one course during Week 1, one course during Week 2.) **You can only register for one course per course period.**

✘Students who register for two courses during the same course period will be automatically rejected.

- (2) Make sure to check the course list to see which Subject Field the credits will be transferred to in advance.
- (3) If you have participated in this program before, you cannot re-apply to register for the same course again.
- (4) Credits from the RU Summer Session Program do not count toward the APU max credit registration limit.
- (5) **Once you have been approved for the RU Summer Session Program you cannot cancel for any reason.**

✘ In previous years, many students have requested to drop the program to participate in other active learning programs (language immersion programs, etc.). Please check your schedule before applying.

6. Schedule

- (1) **Application Period: Friday, May 26 – Tuesday, June 6, 2023, 14:00 JST**

Apply via the Academic Office website, “Study at Other Universities” link. The application is in the form of a survey, so you do not have to submit documents at the Academic Office counter.

- (2) **Results Announced: Fri, July 14, 2023 via an “Action Required” message on Campus Terminal**

- (3) **Guidance Session: Wed, July 19, 2023, 4th period Details will be announced later.**

All course students are required to attend the guidance session.

7. Costs

This program does not have a program fee. However, **students are responsible for paying for travel to Kansai, any travel in the local area, accommodations, meals, textbooks, etc.**

8. Accommodations during the Ritsumeikan University Intensive Summer Session

If you wish to stay in RU’s Seminar House during the course period, you can stay at the **Kinugasa Seminar House, BKC Epoch 21, or OIC Seminar House**. Please understand that you are staying at these facilities for the purpose of your study during the course period, and be sure to follow the various rules including curfews.

★ Please see the RU Intensive Summer Session Course List for more information on the options for each accommodation facility and the various fees.

[Notes and Warnings]

- (1) **Accommodation Application:** Apply at the same time you apply for the program. You cannot apply separately after applying for the program. If you wish to stay in university accommodations, be sure to submit your application.
- (2) **You cannot stay at the facility outside of the approved period.** (※Only those who have class until 4th period on the final day of the course will be permitted to extend their stay by one night. No extensions will be given for any other reasons.) In addition, you are not allowed to stay out all night (not return to the facility at night) during your stay.
- (3) Accommodation fees will be collected at the program guidance session.
- (4) **Cancelling Accommodations:** Cancellation of accommodation reservations will only be accepted until the Guidance Session on Wed, July 19. After that, no cancellations will be accepted. Your fees will not be refunded under any circumstances.
- (5) You will be responsible for your own travel and meal costs.

9. How to check your RU Grades

Date RU Grades Announced	How to check Grades	RU Grade Inquiry Period
Fri, Sept. 15	<p>Access RU's CAMPUS WEB (http://www.ritsumei.ac.jp/ct/) First, log into RU's manaba+R (use the RU RAINBOW ID and password you receive at the guidance session) and click on the banner to access CAMPUS WEB</p> <p>【CAMPUS WEB Banner】 1. Click course registration status (registered courses / grade list) 2. Click course list</p>	<p>Fri, Sept. 15 – Wed, Sept. 20, by 17:00 (※No inquiries will be accepted outside of this period)</p>

RU Grade Inquiry System: Carry out the designated RU Grade Inquiry Procedures by the deadline. Please note, you cannot submit a Grade Inquiry for a course taken at RU to APU's Academic Office.

10. Credit Transfer

Course Period	When are transferred credits applied?	Grade	When do transferred credits appear on grade report?	Subject Field	Apply for Credit Transfer?
Summer	AY 2023 Spring Semester	T (Transfer)	AY 2023 Fall Semester Date Grades Announced February 28, 2024	Varies by Course (See Course List)	Not Required

※Students may transfer a total of up to 60 credits (T) from other universities before or after enrollment (overseas exchange / domestic exchange programs / open university, etc.) to count toward credits needed for graduation.