**Declaration Form Regarding Making My Doctoral Dissertation Publicly Available Online**

To:　Dean of the Graduate School of Asia Pacific Studies,

Date: / /

|  |
| --- |
| **Degree Applicant’s Contact Information**: |
|  |
| Name: Student ID: |
|  |
| Email address (non-APU address): |

|  |  |
| --- | --- |
| Dissertation  Title |  |

I understand that the Japanese Ministry of Education requires all doctoral dissertations to be made publicly available online within one year of completion, by submitting it to the Ritsumeikan Research Repository (R-Cube). I hereby declare my position regarding the uploading of my dissertation as follows.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| I authorize APU to upload my entire doctoral dissertation to R-cube and the National Diet Library.  ※ Copyright of dissertations remain the property of the author and will not be transferred to APU or other institutions. | | | | |
| I authorize APU to upload my dissertation to the National Diet Library and R-Cube after deleting the information in it that cannot be made public (personal information, sensitive information, copyright data, etc.).  I understand that after the requested period is over, my dissertation will be automatically uploaded to the Ritsumeikan Research Repository R-Cube.  I will submit a version of my dissertation which does not contain such information before graduation.  *Submission deadlines:* ***By the end of August for those whose degree will be conferred in September***  ***By the end of February for those whose degree will be conferred in March*** | | | | |
| I authorize APU to upload my dissertation to the National Diet Library and R-Cube after a requested period of 　　　　　　　　　　　years (Maximum of 5 years) due to the following reasons, after which I authorize that my dissertation be uploaded.  I will submit an extended summary of my dissertation before graduation, which will be uploaded until my dissertation is.  *Submission deadlines:* ***By the end of August for those whose degree will be conferred in September***  ***By the end of February for those whose degree will be conferred in March***  *Please circle the one that applies to you and provide documentation to support your request.*  a) It cannot be uploaded due to a contract with a publisher that prohibits this (journal, book, etc.) during the above period.   |  | | --- | | Journal/Book Title: | | Date to be published: / / | | Publisher Name: |   \**Please submit a copy of the agreement with the publisher (contract, etc.), publisher copyright guidelines or manuscript submission guidelines*.  b) It is in a three-dimensional format that cannot physically be uploaded.  c) Other reason (Please provide details on the following page).  Notes: \*In most cases publishers do not consider uploading by the university as publishing particularly if the version you submit to publishers is slightly different to the original version you submitted to APU.  \*\*The decision as to whether an extension will be given will be the dissertation will be made publicly available online will be made after deliberation by the Dissertation Committee and the GSA Faculty Council. | | | | |
| Degree Applicant’s  Name: |  | Degree Applicant’s  Signature: |  |
| I confirm that I provided guidance regarding the above. | | | |
| Supervisor’s Name |  | Supervisor’s Signature: |  |

|  |
| --- |
| (*Please provide details on this form and back-up documents where applicable.*) |

|  |
| --- |
| Office Use Only: |
| Entire dissertation uploaded on / / |
| Authorization received from Dissertation Committee to delay uploading of the entire dissertation on |
| Concise summary received on / / in lieu of uploading the entire dissertation. |

Contact Details: Ritsumeikan Asia Pacific University, Academic Office

* 1. Jumonjibaru, Beppu, Oita 874-8577 JAPAN

TEL:(81)977-78-1122 Email:ac-grad@apu.ac.jp

[www.apu.ac.jp/gradinfo](http://www.apu.ac.jp/gradinfo)